

FEB - 5 2013

VP-0007



Expense Claims Forms

Date: February 4, 2013

EMPLOYEE#

NAME **Elmer Hildebrand**

Position **BOG**

DEPT **President's Office**

Mailing Address **c/o Elmer Hildebrand Ltd., Box 216, Altona, MB R0G 0B0**

Itinerary and Purpose of Travel **Airfare/hotel/car rental re: January BOG Meetings in Banff**

VP-0007

Please leave the colored cells for Financial Services

Reg. no.	Date	Expense Type	GL Acct	Rate	Cost Centre	Account	Quantity	Unit Price	Service Code	Description	NET Amount	GST Amount	Total Amount
1	01/16/13	Travel-BOG	3102	2100	890030	800				Airfare (Calgary - Winnipeg) Jan 25	\$ 658.24	\$ 28.36	\$ 686.60
2	01/25/13	Travel-BOG	3102	2100	890030	800				car rental	\$ 346.02	\$ 17.23	\$ 363.25
3	01/24/13	Accommodation	3105	2100	890030	800				Hotel (Calgary Airport)	\$ 298.86	\$ 14.37	\$ 313.23
4				2100									\$ -
5				2100									\$ -
6				2100									\$ -
7				2100									\$ -
8				2100									\$ -
9				2100									\$ -
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29				2100									\$ -
30				2100									\$ -
31				2100									\$ -
32				2100									\$ -
33				2100									\$ -
34				2100									\$ -
35				2100									\$ -
Total Expenses :											\$ 1,368.27	\$ 85.15	\$ 1,453.42

GL	Rate	Expense Type	Cost Centre	Account	Quantity	Unit Price	Service Code	NET Amount	GST	Total Amount
3101	2100	Travel						-	-	-
3102	2100	Travel-BOG						1,004.26	50.78	1,055.04
3105	2100	Accommodation						298.86	14.37	313.23
3108	2100	Meals						-	-	-
3610	2100	Hosting						-	-	-
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-

Travel Advance Amount	\$ 0.00	\$ -
		\$ 1,368.27

Return to Requestor	Lisa Christopher
Department	President's Office - BOG
Cost Centre Code	890030
Prepared By	Lisa Christopher

Claimant's Signature: *[Signature]* Date: *[Date]*

Claimant's Supervisor: *[Signature]* Date: *[Date]*

Financial Services: *[Signature]* Date: *[Date]*

ENTERED FEB - 6 2013



ELMER HILDEBRAND LTD

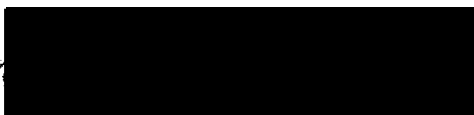


January 28, 2013

Banff Centre
Box 1020, 107 Tunnel Mtn Rd.
Banff, Alberta
T1L 1H5

RE: JANUARY 24 & 25 BOARD MEETINGS

Air - Wpg/Calgary retn	658.24
Avis	346.02
Hotel	<u>298.86</u>
	1,303.12
Gst 88944 4261	<u>65.15</u>
	\$1,368.27
	=====





DELTA

CALGARY AIRPORT

2001 Airport Road N.E., Calgary, Alberta, T2E 6Z8
 Tel: 403-291-2600 Fax: 403-250-6121

Mr Elmer Hildebrandt
 Canada

Room: 409
 Folio: 337812
 Cashier: 26
 Arrival: 01-23-13
 Departure: 01-24-13

Date	Description	Additional Information	Charges	Credits
01-23-13	Room Charge		279.00	
01-23-13	Room Destination Marketing Fee		8.37	
01-23-13	Room Tourism Levy		11.49	
01-23-13	Room GST		14.37	
01-24-13	American Express	XXXXXXXXXX [REDACTED] XX/XX		313.23

Total	313.23	313.23
Balance Due	0.00	CDN

GST Summary	
Registration No:	846543619
Room	14.37
F&B	0.00
Other	0.00
Total	14.37

313.23
 14.37

 298.86

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

ALTONA MALL TRAVEL
 67-2ND STREET N.E.
 ALTONA MANITOBA
 R0G 0B0E
 PHONE: 204 324-6930 FAX 204 324-1971

PNR LOC: MRTF89
 CLIENT NR:

DATE: 16 JAN 2013
 INVOICE: ITIN40218

TO:

FOR:
 HILDEBRAND/ELMERMR

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
CALGARY	WINNIPEG	AIR CANADA	8340 W	25 JAN 13	1840	2135	OK
NONSTOP		OPERATED BY-AIR CANADA EXPRESS		SEAT- 3D			

 AIRFARE/TAX 329.12 GST 10.40 CAD 334.50 ANEX

 ELECTRONIC TICKET DELIVERY FEE 1.00

*I come in from Palm Springs - but
 will only charge WP9. Cal - WP9*

$329.12 \times 2 = 658.24$

940503955 31835263 X
 GST NO R100361989
 HILDEBRAND, ELMERM
 WIZ = LU947Q AWD = C144800
 CV - CAXXXXXXXXXXXXX
 FTN CA/131019127 2B
 OUT YYC 24JAN13/0845 KM = 1082
 IN YYC 25JAN13/1538 KM = 1377
 295 KMC .00 =
 HRC 81.75 =
 2 DY@ 108.99 =
 DISCOUNT 10.0 =
 GST TAX 21.80 =
 *\$6/DY FEE 17.23 =
 **15.61% FEE 12.00 =
 **VLF FEE 45.10 =
 FTP SR\$ 0.75DY* 2.50 =
 ENERGY RECOVERY 1.50 =
 TAXABLE SUBTOT 1.96 =
 PST .00% 259.24 =
 FUEL SERVICE .00 =
 TOTAL CHARGES 86.78 =
 **CONCESSION RECOVERY FEE 363.25 =
 *CUSTOMER FACILITY CHARGE
 *CUSTOMER FACILITY CHARGE 17.23
 **VEH LICENS 44
 E FEE \$1.25/DY
 *FTP SUR \$ 5.25 MAX 346.02
 FF MLS/PNTS EARNED 500